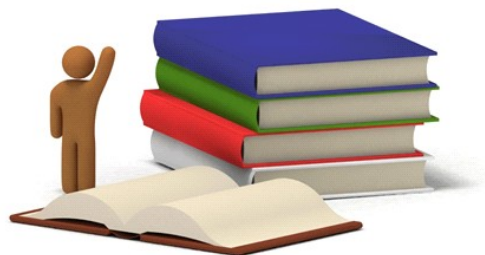


# Skills for Life



## What are Skills for Life qualifications?

Skills for Life qualifications are designed to help anybody who wishes to develop or quantify the skills used in everyday life, such as reading, writing and maths. You can either learn new skills OR gain certificates for the skills you already have. This helps you boost your CV or provides a stepping stone to further study.

## Who are Skills for Life courses for?

Anyone within the working population! With 65% of our working population lacking a Level 2 equivalent of maths, and 50% of our working population having a Level 2 equivalent of English. These courses really are for the masses.

If some of us could turn the clock back, I'm sure we would have tried harder at school. However, some of the working population did not have access to good quality education in the first instance, for whatever reason.

These courses are a second chance to gain formal qualifications to showcase the skills you have learned since school, or indeed learn those new skills and gain certificates which are nationally recognised.

You can take a Skills for Life qualification if you:

- Are over 19 years of age
- Have left compulsory full-time education
- Do not have an up-to-date English or Maths qualification at Level 2 (such as G.C.S.E) on the National Qualifications Framework (call for advice if you are not sure)

## How do the courses work?

The first process is to find out your current skill level. To do that you would simply complete an assessment for literacy and an assessment for numeracy. Each takes about 30 minutes and takes the form of a multiple choice questionnaire.

Then your tutor will look at your individual needs and prepare an individual learning plan based upon your requirements. Any required training can be designed to mirror your role within the workplace to make the new skills you learn extremely relevant to your job. Courses start at Entry Level 1 and then Entry Level 2, Entry Level 3, Level 1 and finally Level 2 (which is equivalent to GCSE standard)

Please contact us on 0114 281 5718 for more information



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## How is training delivered?

The trainer would come to your place of work and require a quiet area. Visits last roughly 1½ to 2 hours, once a week for 6 weeks. (If more support is required you will receive more sessions – the courses run at your pace). At the end of each session there will be a short multiple choice assessment to see how you are progressing. You will be surprised by the results.

When you are ready for the final assessment, again you sit a multiple choice assessment and on successful completion you are awarded your certificate. If you are unsuccessful, more support and learning is supplied and you simply re-sit the test until you pass.

## What will this private tutoring cost me or my company?

Absolutely nothing! Your employer may argue that there is the wage cost to consider whilst you are in training, however, this wage can be recovered too if you are a Small to Medium Enterprise (SME – 50 staff or less).

## Why should I complete a Skills for Life course?

We have had many different reasons why people have gained these qualifications in the past such as:

- I wanted to read to my children at night
- I wanted to help my kids with their homework
- I wanted to gain formal qualifications as I did not understand maths and English when I was at school
- I want to use this as a stepping stone to an NVQ so that I can then gain further qualifications which expands my CV

An engineering company recently enrolled all of their staff because they were forced to drop to a 4 day week due to the downturn in economy. These courses allowed the staff to receive training and receive a wage on the day that they could not manufacture parts. Back to a five day week and receiving funded training - Win, win!

The travel and tourism sector is taking advantage of these qualifications so that they can retain the foot fall that they are now receiving due to the recession, in the hope that when times are better, customers will still holiday in the UK due to the standard of service they have received this year

Upskill for free .....

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