

Video Courses

Management



# Video Courses



## **Business Skill Videos – Management Library**

**£225.00 + VAT**

Our Management course group addresses some of the most pressing issues for business managers today, including Leadership in Freaked Out Times, The Diversity Manager, and Top Ten Ways for a Manager to Stay Out of Jail.

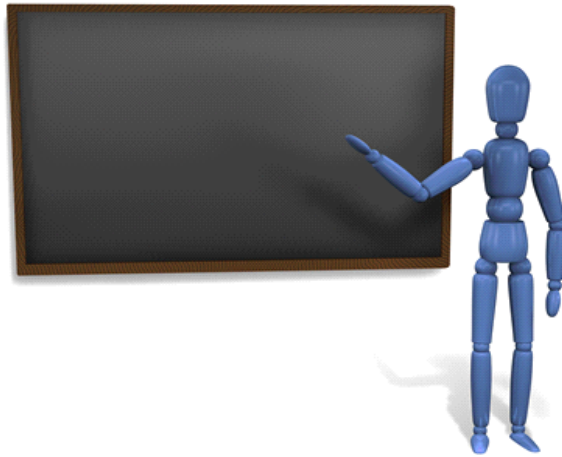
- Coaching
- Leadership
- Leading Teams
- Management
- Managing within the Law
- Managing within the Law—Six Sigma

Please contact us on 01142815718 for more information



CQM Learning Ltd 3 Westbrook Court Sharrow Vale Rd Sheffield S11 8YZ  
Telephone 01142815781 Fax 01142815785 [www.cqmlearning.co.uk](http://www.cqmlearning.co.uk)

# Coaching



## Coaching

A successful leader encourages and guides employee development. Our coaching programs will teach you to become a mentor to your employees, helping them to make career decisions, acquire new skills and enhance professional performance.

This series contains the following online videos: -

- Career Coaching 15 minutes
- Collaborating 17 minutes
- Mentoring 20 minutes
- Training 17 minutes

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# Leadership



## Leadership

When leaders create and communicate their vision, inspire others, implement strategy and champion change, organizations thrive. Our programs will help you enhance your leadership ability to create an environment of trust, credibility and integrity

This series contains the following online videos: -

- Creating and Communicating Vision 19 minutes
- Creating Organizations with Many Leaders (Interview) 6 minutes
- Digital Markets (Interview) 6 minutes
- E-Business Strategies (Interview) 5 minutes
- Leadership in Freaked Out Times (Interview) 14 minutes
- Leading into the Future (Interview) 6 minutes
- Leading Organizational Transition 19 minutes
- Show, Don't Tell 5 minutes
- Strategic Planning: Strategic Alignment 22 minutes
- Strategic Planning: Implement Initiatives 20 minutes
- Strategic Planning: Establish Processes 22 minutes
- Supporting Innovation (Interview) 7 minutes
- Surfer Rules (Interview) 7 minutes
- The E-Marketplace (Interview) 5 minutes
- The Power of B-Webs (Interview) 5 minutes
- Leadership Challenge: Challenge the Process 25 minutes
- The Leadership Challenge: Enable Others to Act 24 minutes
- The Leadership Challenge: Encourage the Heart 24 minutes
- The Leadership Challenge: Inspire a Shared Vision 22 minutes
- The Leadership Challenge: Model the Way 23 minutes
- Tilt The Field: Attitude 24 minutes
- Tilt The Field: Leadership 21 minutes
- Tilt The Field: Perspective 23 minutes
- Transform, Don't Conform (Interview) 5 minutes
- Value Matters (Interview) 5 minutes

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# Leading Teams



## Leading Teams

Strong, cohesive teams are vital corporate assets and instrumental in achieving a variety of business goals. Our leading teams programs will teach you how to create, motivate and manage various types of teams to boost productivity and achieve positive results.

This series contains the following online videos: -

- Creating Successful Teams (Interview) 12 minutes
- Developing Successful Teams 19 minutes
- Successful Geo-Dispersed Teams (Interview) 5 minutes
- Team Learning (Interview) 8 minutes
- The Influence Edge and Your Team 17 minutes
- Virtual Teams 19 minutes
- Working Wounded: Teams at Work 3 minutes

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# Management



## Management

Never before has your contribution as a manager been more important to your organization. This means you are going to have to lead as well as to manage. You need to hire, develop, motivate and retain the right talent. If you're an experienced manager on the move or a new manager, you need answers and solutions, and you need them now. That's what our management programs are all about.

This series contains the following online videos: -

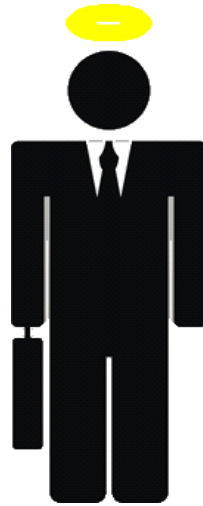
- Attracting Key Talent (Interview) 6 minutes
- Bringing The Workplace to Life (Interview) 3 minutes
- Delegation Strategies 13 minutes
- Fire Up and Motivate Your Employees 21 minutes
- Handling Performance Problems 19 minutes
- Interviewing for Organizational Fit 16 minutes
- Interviewing for Success 21 minutes
- Knowledge Management (Interview) 4 minutes
- Making 360 Degree Feedback Work 14 minutes
- Managing Performance 17 minutes
- Managing Telecommuters 21 minutes
- Motivate to Retain (Interview) 21 minutes
- Recruiting Top Talent 20 minutes
- Retaining Top Talent 21 minutes
- Retention for the Long Haul (Interview) 6 minutes
- Succession Planning 19 minutes
- The Costs of Attrition (Interview) 3 minutes
- The Diversity Manager 21 minutes
- Working Wounded: Becoming a New Manager 3 minutes
- Working Wounded: Counselling an Employee 3 minutes
- Working Wounded: The More You Give, The More You'll Get 3 minutes

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# Managing within the Law



## Managing within the Law

There are a myriad of laws and regulations governing workplace issues such as discrimination, harassment and the hiring and dismissal of employees. Our managing within the law programs will help protect you and your employees by educating you about the laws that must guide policy and behaviour in the workplace.

This series contains the following online videos: -

- At Will Employment 19 minutes
- Complying with ADA Requirements 21 minutes
- Discrimination 23 minutes
- Discrimination (Presentation Style) 22 minutes
- Drug and Alcohol Abuse in the Workplace 15 minutes
- Family and Medical Leave Act 17 minutes
- FLSA & State Wage-Hour Law 11 minutes
- Freedom of Religion in the Workplace 13 minutes
- Freedom of Speech in the Workplace 12 minutes
- Legal Guidelines for Interviewing 19 minutes
- Preventing Sexual Harassment - Manager Version 29 minutes
- Respecting Employees' Individual Rights 10 minutes
- Top Ten Ways for a Manager to Stay Out of Jail 17 minutes
- Working Wounded: Preventing Lawsuits 3 minutes
- Wrongful Termination 20 minutes
- Wrongful Termination (Presentation Style) 20 minutes

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# Six Sigma



## Managing within the Law

Six Sigma is a strategy and methodology for improving the performance of an organization, focused on fact- and data-based decision making. These programs explain the basic principles of the Six Sigma process and the steps for successfully deploying it in an organization.

This series contains the following online videos: -

- Six Sigma Fundamentals 23 minutes
- Six Sigma Deployment Roadmap 17 minutes
- Lasting Six Sigma 14 minutes

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